

# ADDRESS NOTIFICATION/CHANGE

## Purpose

Use this form to set up or change the address for service for the Corporation. The address for service will be used by IOGC to send notices to the Corporation for all contracts the Corporation holds with First Nations. This form provides contact information that is needed for communication purposes for various activities for the administration of the contracts held.

## Completed forms

Completed forms may be mailed, faxed or emailed. If faxed or emailed, please do not mail originals. If mailed, return completed forms to:

INDIAN OIL AND GAS CANADA  
9911 CHIILA BOULEVARD SUITE 100  
TSUUT'INA AB T3T 0E1  
Telephone number: 403-292-5625  
Facsimile number: 403-292-5618  
[contactiogc@sac-isc.gc.ca](mailto:contactiogc@sac-isc.gc.ca)

## Field definitions

Field	Definition
<b>1. Contract holder information</b>	
Part 1 is to be completed by the contract holder who is applying for a First Nations contract, or who currently holds contracts with First Nations.	
Address	New Select the "New" box to set up an Address Notification/Change Request if the corporation currently does not hold any contracts with First Nations. Change Check the "Change" box if the corporation currently holds contracts with First Nations and requires the address to be changed for all contracts.
Corporation name	The full name of the Corporation.
Mailing address	The main email address of the Corporation (this field is optional).
City/Town	The city or town of the Corporation.
Province/Territory Canada	The province or territory of the Corporation if in Canada.
State (USA)	The state of the Corporation if in the USA.
Postal/ZIP Code	Postal or Zip Code of the Corporation.
Telephone number	The main telephone number of the Corporation.
Facsimile Number	The main facsimile number of the Corporation.
Email address	The main email address the Corporation (this field is optional).
<b>2. Submitter contact information</b>	
Part 2 is to be completed by the person submitting this document on behalf of the corporation.	
Representative name	The name of the submitter.
Representative title	The title of the submitter.
Email address	The email address of the submitter.
Telephone number	The telephone number of the submitter.

Field	Definition
Signature	The signature of the submitter.
Date (YYYYMMDD)	The date the form is signed.
<b>IOGC USE ONLY</b> (be completed by IOGC. Do not write in this section.)	