



Indian Oil and Gas Canada (IOGC)

Surface Lease Environmental Audit Submission Instructions

The primary purpose of IOGC's Environmental Audit (Audit) requirements is to ensure that the surface lease meets IOGC's Environmental Protection Terms Letter¹ (Terms Letter) and other applicable provincial and federal Acts, Regulations, Directives, Guidelines and Information Letters pertaining to upstream oil and gas sites.

1. The Audit must be completed and signed by an **independent** Environmental Professional².
2. Audit site inspections must be carried out under **snow-free conditions**, preferably during the growing season when vegetation has leafed out.
3. Submit Audits **grouped by Reserve** to IOGC and the appropriate First Nation.
4. Submit the **IOGC Environmental Audit Coversheet** (below) with the Audit.
5. Submit **1 electronic copy (PDF format on CD)** and **1 unbound hard copy**.
6. Lessee should make **every effort possible to bring the site into compliance prior to submitting the Audit** and provide documentation on how this was completed.
7. For reoccurring non-compliance issues such as surface water ponding or weeds across multiple sites, the Lessee should **develop a management plan that is Reserve-specific** (e.g. Water Monitoring and Pump-off Plan or Weed Monitoring and Management Plan) to ensure these issues will be collectively resolved and are not likely to reoccur.

Note: IOGC will continue to send Audit reminders, non-compliance, and direction to comply letters to the **legal lessee** until an assignment/amalgamation is processed.

¹ Lessees are requested to make every effort possible to locate the IOGC Environmental Protection Terms Letter (it is appended to the Surface Lease Agreement) prior to contacting IOGC to request a copy.

²A professional is identified as an individual who possesses a post-secondary degree in biological, environmental, or natural resource sciences from an accredited college or university, or a technical diploma in biological, environmental, or natural resource sciences from an accredited college, or educational equivalencies; has technical knowledge and experience in the assessment of vegetation, wildlife, soils and/or hydrology; and is acting within his/her area of expertise.

Work completed in Alberta, British Columbia or Saskatchewan should be completed by an assessor who is a registered member in good standing of a regulated professional association constituted under an act of the provincial Legislature or the assessor's work is reviewed by a member of a regulated professional association.

Indian Oil and Gas Canada (IOGC) Surface Lease Environmental Audit Cover Sheet³

IOGC File #: OS-	Legal Location:	Province:
Reserve Name and Number:		
Lessee Name :		
Construction/Built Date:		

Site Status
<input type="checkbox"/> Active <input type="checkbox"/> Suspended <input type="checkbox"/> Abandoned (Active reclamation? <input type="checkbox"/> Yes or <input type="checkbox"/> No) <input type="checkbox"/> Not built (surveyed only) ⁴

Type of Site
wellsite <input type="checkbox"/> access road <input type="checkbox"/> battery <input type="checkbox"/> compressor <input type="checkbox"/> produced water disposal <input type="checkbox"/> pipeline riser <input type="checkbox"/> other (specify): gas <input type="checkbox"/> sour gas <input type="checkbox"/> oil <input type="checkbox"/> sour oil <input type="checkbox"/> remote sump <input type="checkbox"/> tanks <input type="checkbox"/> UST <input type="checkbox"/>

Date of Environmental Audit Site Inspection⁵:

Audit Type: 1 st year <input type="checkbox"/> 3 year <input type="checkbox"/> 5 year <input type="checkbox"/>
Copy of Environmental Audit sent to the First Nation <input type="checkbox"/> Yes

Report Addresses the Following (per attached Environmental Audit Requirements)	
All lease facilities including access road, associated borrow pits, and/or sumps	<input type="checkbox"/> Included
Vegetation Monitoring and Management (B)	<input type="checkbox"/> Included
General Housekeeping (C)	<input type="checkbox"/> Included
Environmental Protection and Safety (D)	<input type="checkbox"/> Included
Overall/Summary Environmental Audit Requirements (E)	<input type="checkbox"/> Included
Review of compliance with IOGC Environmental Protection Terms Letter	<input type="checkbox"/> Included

Attachments	
Copy of IOGC Environmental Protection Terms Letter ⁶	<input type="checkbox"/> Included
Site sketch/map (includes all structures such as access road, berms, USTs, etc.)	<input type="checkbox"/> Included
Site photos	<input type="checkbox"/> Included

Compliance	
In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/>	
Summary of Non-Compliance issue(s)	<input type="checkbox"/> Included or <input type="checkbox"/> N/A
Recommendation(s) on how to bring site into compliance (e.g. how and when Non-Compliance issue(s) are to be addressed)	<input type="checkbox"/> Included or <input type="checkbox"/> N/A
Description and documentation of how site has been brought into compliance (including written records and photographic evidence)	<input type="checkbox"/> Included <input type="checkbox"/> Not Included or <input type="checkbox"/> N/A

Sign Off	
Environmental Consultant independent signature declaration	<input type="checkbox"/> Included

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³ If there are any required components that have not been included, provide rationale as to why they were not included.

⁴ The next Audit due date will be entered for the following year. Audits are required until a complete reclamation application is received.

⁵ IOGC accepts Environmental Audits conducted under snow-free conditions, preferably during the growing season when vegetation has leafed out.

⁶ Lessees are requested to make every effort possible to locate the IOGC Environmental Protection Terms Letter (it is appended to the Surface Lease Agreement) prior to contacting IOGC to request a copy.